

Board of Christian Education



AGENDA

- Call to Order
- Opening Prayer – Marilyn Fingerlin
- Roll Call
- Approval of Meeting Agenda
- Public Comment (*Participants must adhere to Public Comment Rules*)
- Approval of Previous Meeting Minutes
- Principal's Report - Zach Brewer
 - Fall Enrollment Update
 - Advertisement
 - Teacher Work Week
 - Transcript Update
- ECE's Report – Marilyn Fingerlin
 - Fall Enrollment Update
- Committee/Board Member Report(s)
 - Constitution/By Law – Debbie Reiling
 - PPCC – Zach Brewer/Rod Clark
- Unfinished Business
 - Final Approval of 2009/10 Registration Budget (Tabled from July Meeting)
 - Code of Ethics Policy/Vote
 - School Website Update – Rod Clark & Zach Brewer
- New Business
 - Student Handbook Changes Approval – Zach Brewer
- Executive Session (Closed to the Public)
 - Complaint Investigation Update and Resolution
 - Approval of July 2009 Executive Session Minutes
- Calendar (Future Agenda Items)
- Closing Prayer – Marilyn Fingerlin
- Adjournment

August 22, 2009

5:00 P.M.

Zion Lutheran
Church/School
1400 Skeel St.

School Library

**ZION LUTHERAN CHURCH AND SCHOOL
BOARD OF CHRISTIAN EDUCATION
AUGUST 22, 2009**

Chairman Rod Clark called the meeting to order at 4:57 p.m.

Marilyn Fingerlin opened the meeting with prayer.

Roll Call: Present Rod Clark, Laurie Brinegar, Rob Michel, Sadie Hruby, Daniel Bargmann, Debbie Reiling, Andrew Boernke, Zach Brewer and Marilyn Fingerlin.

Approval of Meeting Agenda: A motion was made by Andrew Boernke and seconded by Rob Michel to approve the meeting agenda as presented. Motion approved.

Public Comment: None

Approval of Previous Meeting Minutes: A motion was made by Rob Michel and seconded by Daniel Bargmann to approve the previous meeting minutes as presented. Motion approved.

Principal's Report: Please see Mr. Brewer's report included with these minutes and his report also included: The school has done an advertisement and signed a permanent contract with Brighton Banner (new newspaper in Brighton (connected with the Local Color). The teacher work week went well with CPR/1st Aid Training and all the teachers had training with Julie Heigt. All **personnel** files ~~has~~ **have** been checked and the CPR certificates will be ~~coming~~ **placed** into the file as soon as they are received.

ECE's Report: Please see Marilyn Fingerlin's report included with these minutes and her report also included: All classes are full except for some 3 year old spots. ~~The~~ **The After-School Program has** ~~have~~ 19 lions and 15 lionettes, ~~for after school daycare~~ which has required them to hire a new **aide**. ~~young man to help out after school.~~ This actually helps the budget because it is extra **income money**. The **ECE staff has** had three meetings for **the** Core Knowledge **curriculum** and it is going well and they are doing assessment for more one on one. Michelle Heideman is asking for class cost reimbursement. \$290.45 + \$395.05 = \$685.50. Books are extra.

Committee/Board Member Reports: Debbie Reiling reported that the Constitution/By-Laws Committee is moving along. No minutes from the PPCC meeting were received at the time of the meeting so when they are received they will be emailed to everyone. Rod Clark reported on PPCC: December 4th & 5th will be the Streets of Bethlehem and the school will also have early release

dates on December 4th and September 10th. Don Wischmeyer reported that Messiah Lutheran in Longmont is using our website as a template and thanks ~~Zion~~ to Don Keller and the BCE. Also, Nance Plumbing was sent a thank you and a \$100.00 gift certificate in appreciation for their contribution of work on the bathrooms in the church basement. For the September agenda, we need three goals from each member. Laurie Brinegar will send last year's BCE goals via email prior to the September meeting. ~~out, just our board not everyone's.~~ Trustee's reported that the resealing of the parking lot is complete ~~done with resealing~~ and they are waiting on the arrows to be painted. Parents will now be allowed to left or right when leaving the parking lot, this is a compromise with one of the neighbors. Zach Brewer stated that this has not been a problem so far and he will continually monitor it during the school year. ~~You may turn either way now. Not a real problem yet.~~

Unfinished Business:

Registration Budget - ~~we are just looking at expenses because tuition and daycare are on the Church's budget.~~ A motion was made by Andrew Boernke and seconded by Rob Michel to approve the Registration Budget as presented. Motion approved.

Zach Brewer will ask our bookkeeper to develop an easier and more readable format for the Registration Budget. ~~Amy about putting out just a registration budget.~~

Board of Christian Education Code of Ethics Approval - discussion on combining C & D per Laurie's suggestion which she will email to Rod Clark, discussion on G, referring all decisions made to our principal for broadcast. In best interest of our school. Holding ourselves to a higher standard, discussion on H, change principal to appropriate committee and I (proper performance of teachers). Discussion on asking someone to resign, we are all here for the betterment of the school. This policy needs to be put in the Board of Christian Education manual. A motion was made by ~~Rod Clark~~ Rob Michel and seconded by Daniel Bargmann to approved the Code of Ethics Policy as read with the aforementioned changes and that it be added to the BCE manual. Show of hands, motion approved unanimously. ~~PPCC - Ex-Officio should not vote until By-Laws committee recommendations have been approved or not approved.~~

School Website Update - Zach Brewer showed us new stuff on the website. Hope to have grading program online next year, with promises from teacher to update on a regular basis. Zach will check on Iowa Basic test, will try to them to again show rank as example 2nd grade 3rd month. Not sure why they didn't could be block they ordered.

New Business: Student Handbook changes. Zach had already emailed everyone the handbook with the changes highlighted. Questions on inappropriate hairdo's

for example a Mohawk - because it is a classroom distraction. Question on spandex shorts being worn because of volleyball, it will be considered ok. Check with Mary Bell on her policy being handed out. A motion was made by Andrew Boernke and seconded by Rod Clark to approved the suggested changes to the handbook. Motion approved.

A motion was made by Andrew Boernke and seconded by Daniel Bargmann to go into Executive Session. Motion approved.

A motion was made by Rob Michel and seconded by Daniel Bargman to go out of Executive Session. Motion approved.

Calendar/Future Agenda Items: Rod Clark would like to receive three goals from each board member at the next meeting. Also PPCC said they would allow PTL to continue doing business as usual with a review at the end of the year. Our next board meeting will be Monday, September 14th at 6:00 p.m. which happens to be Mr. Brewers birthday also. Rod Clark also asked if anyone would like to volunteer to do the opening prayer at the next meeting. Debbie Reiling volunteered.

Action Items for September Meeting:

Rod Clark - New Personnel Manual **will be distributed to all board members at the September meeting.**

Zach Brewer - ~~Will let teachers know.~~ **All teachers and staff will be notified to turn in their educational request by the next September meeting.**

Motion made by Rob Michel and seconded by Daniel to adjourn the meeting. Motion approved.

Respectfully submitted,

Debbie Reiling