

# Board of Christian Education



## AGENDA

- Call to Order
- Moment of Silence in Remembrance of Pearl Harbor
- Opening Prayer– Rod Clark
- Roll Call
- Approval of Meeting Agenda
- Public Comment (*Participants must adhere to Public Comment Rules*)
- Approval of Previous Meeting Minutes
- ECE's Report – Marilyn Fingerlin
  - Thanksgiving Dinner Update
  - Streets of Bethlehem Update
  - Advent Services
- Principal's Report - Zach Brewer
  - Construction Update
  - Giving Tree/Thrivent Matching
  - Supply Fee
- Committee/Board Member Report(s)
  - PPCC – Zach Brewer/Rod Clark
  - By-Laws – Debbie Reiling
  - PTL – Sadie Hruby
- Unfinished Business
  - Staff Holiday Party Update – Marilyn Fingerlin/Debbie Reiling
  - School Tuition Finalization – Andrew Boernke/Zach Brewer
- New Business
  - Early Childhood Tuition Presentation/Finalization – Marilyn Fingerlin
  - 2010/2011 Teacher Hiring Process – Zach Brewer
- Executive Session (Closed to the Public)
  - Approval of November 2009 Executive Session Minutes
  - Accounts Receivable Report – Zach Brewer/Marilyn Fingerlin
- Calendar (Future Agenda Items)
- Closing Prayer – Zach Brewer
- Adjournment

December 7, 2009

6:00 P.M.

Zion Lutheran  
Church/School  
1400 Skeel St.

School Library

**ZION LUTHERAN CHURCH AND SCHOOL  
BOARD OF CHRISTIAN EDUCATION  
DECEMBER 7, 2009**

**Call to Order:**

Chairman Rod Clark called the meeting to order at 6:05 p.m.

**Pearl Harbor Remembrance:**

Conducted a moment of silence in honor of the Military members that lost their loves during the attacked on Pearl Harbor.

**Opening Prayer:**

Rod Clark opened the meeting with prayer.

**Roll Call:**

Present Zach Brewer, Debbie Reiling, Rob Michel, Rod Clark, Daniel Bargmann, Marilyn Fingerlin, Sadie Hruby, and Andrew Boernke (by telephone). Laurie Brinegar was absent.

**Approval of Meeting Agenda:**

A motion was made by Rob Michel and seconded by Sadie Hruby to approve the meeting agenda as presented. Motion approved.

**Public Comment:**

No guests were present at this meeting.

**Approval of Previous Meeting Minutes:**

A motion was made by Rob Michel and seconded by Sadie Hruby to approve the previous meeting minutes with change to the PTL report by Sadie Hruby. Motion approved.

**ECE's Report:** Marilyn Fingerlin

There were approximately 410 meals served for the Thanksgiving lunch for the day school and the preschool. Everyone did a great job and the Board would like to thank everyone who participated in any way. The two nights of Streets of Bethlehem had about 1,200 people come through. This was a great event and everyone involved did a wonderful job. Pastor Klein will be doing the evangelism contacts from the event.

## **Principal's Report: Mr. Brewer**

The school expansion is still planned to be well under the budget of \$1.1 million. The weather has been a delaying concern but they are working through some of that issue. We are currently picking colors and trying to stay close the school color scheme of green. We are very happy with CG Construction. The Giving Tree has received approximately \$2,500.00 so far. The Thrivent matching campaign is going to help support our dwindling financial aid account. We have currently raised approximately \$1,500 not including the match from Thrivent. We are planning to have a supply fee starting the school year 2010/2011. This would be for Preschool through 8<sup>th</sup> grade. The fee will cover the cost of each child's classroom supplies need for the school year. The idea is that each teacher will get the exact supplies they need for each student. Also, the parent will pay less and save time in having to go and purchase all of these items each year.

A motion was made by Rob Michel and seconded by Sadie Hruby to approve a supply fee for the preschool through 8<sup>th</sup> grade with no option to opt out. Motion approved.

## **Committee/Board Member Reports:**

PPCC report by Zach Brewer, Rod Clark and Marilyn Fingerlin. The PPCC has decided that we (being the church and the school) are changing banks to Wells Fargo. Also, a letter went out to all members regarding the current budget shortfall. The member giving envelopes will be out by December 12<sup>th</sup>. There is a Christmas camp for the daycare program planned. Jodie Michel and Sharon Jaeger are working on getting together Alumni information for Zion. There will be no PPCC meeting in December.

Debbie Reiling reported that the By-Laws Committee meeting was cancelled.

Sadie Hruby reported that PTL would like approval from the Board of Christian Education for a St. Patrick's Day dance to be held on March 12<sup>th</sup> from 3:30 p.m. to 6:30 p.m. for the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. They will have chaperones, the music will be approved and there may be no outside guests. Motion to approve the PTL St. Patrick's Day dance on March 12<sup>th</sup> by Rob Michel, seconded by Daniel Bargmann. Motion approved. The PTL candle fundraiser brought in approximately \$12,000 in profit. They will follow the 10% tithe to the church, 5% to and then one-half to the school. The PTL also approved giving \$1,000.00 toward Mr. Mumby's retirement party on May 15<sup>th</sup>. The PTL approved purchasing the new Christmas tree for the school and will also help with Night at the Museum. The next PTL meeting will be Tuesday, February 2<sup>nd</sup> and they need teachers at this meeting specifically.

## **Unfinished Business:**

Debbie Reiling reported that the Staff Christmas party will be held on January 8<sup>th</sup> and will be a Potluck appetizer and dessert party. A hand out was passed around of the proposed invitation that will be given to all staff.

School Tuition Finalization by Andrew Boernke and Zach Brewer. More information was given to the Board and more discussion occurred. After further discussion Debbie Reiling made a motion to increase tuition by 4% for the 2010-11 school years with standardization of the multiple child discounts to begin. Motion seconded by Rob Michel. Motion approved.

**New Business:**

Preschool Budget Presentation by Marilyn Fingerlin. She will eliminate vacation credits for the Early Childhood Education program employees. There was discussion on the proposed changes and increases. Rob Michel made a motion to approve the proposed \$34.00 per month increase to the preschool program rates as proposed. Motion seconded by Daniel Bargmann. Motion approved.

A motion was made by Rob Michel and seconded by Daniel Bargmann to adjourn to Executive Session. Motion approved.

**Calendar:** *Future agenda items:*

We will need to show our intention to start the hiring process for two teachers with a deadline to be by February 5<sup>th</sup>. They will need 10 years or less experience. Notices will be in the church bulletin.

**Closing Prayer:** Zach Brewer closed with prayer.

A motion was made by Rob Michel and seconded by Sadie Hruby to adjourn the regular meeting at 7:55 p.m. Motion approved.

Respectfully submitted,

**SIGNED COPY ON FILE**

Debra Reiling