

# Board of Christian Education



## AGENDA

July 6, 2009

6:00 P.M.

Zion Lutheran  
Church/School  
1400 Skeel St.

- Call to Order
- Opening Prayer – Zach Brewer
- Roll Call
- Approval of Meeting Agenda
- PTL President's Report & Presentation – DeDe Haiar
  - PTL's View of the Financial Account Policy
- Executive Session (Closed to the Public)
  - Parent's Concern
  - Personnel Discipline Update
  - Approval of June 2009 Executive Session Minutes
- Approval of Previous Meeting Minutes
- Approval of Registration Budget
- Principal's Report - Zach Brewer
  - School Expansion Update
  - Enrollment Update
- ECE's Report – Marilyn Fingerlin
  - Church Basement Child Care Update
  - Summer Enrollment
  - Curriculum Update
  - Parent Open House
  - Relay For Life Update
- Unfinished Business
  - PTL Financial Account Policy Discussion/Vote
- New Business
  - Committee Elections - (PTL, Public Relations, Finance, Sports, Building/Safety)
  - Constitution/By Law Meeting Update – Debbie Reiling
  - Allocation of Funds from Finance Charge Payment – Laurie Brinegar
  - Public Comment Rules for Addressing the Board PROPOSAL – Rod Clark
  - Code of Ethics PROPOSAL - Rod Clark & Bryce Alexander
  - School Website Additions – Rod Clark
- Calendar (Future Agenda Items)
- Closing Prayer – Mike Wold
- Adjournment

**ZION LUTHERAN CHURCH AND SCHOOL  
BOARD OF CHRISTIAN EDUCATION MINUTES  
JULY 6, 2009**

Chairman Rod Clark called the meeting to order.

Zach opened the meeting with prayer.

Roll Call: Present: Laurie Brinegar, Rod Clark, Rob Michel, Zach Brewer, Sadie Hruby, Daniel Bargman, Debbie Reiling, and Marilyn Fingerlin. Absent: Andrew Boernke.

Guests: Mike Wold (Elders), Bryce Alexander (President), DeDe Haiar (Current PTL President), Trish Lemke (Past PTL President).

Approval of Meeting Agenda: Meeting Agenda approved as presented.

PTL President's Report and presentation: DeDe Haiar and PTL's View of the Financial Account Policy. Discussion was on the PPCC had presented to the Board's for review and possible implementation with regard to having PO's and getting three bids for items to be purchased costing \$500.00 and over. The Board of Christian Education because PTL is governed by the BCE felt they should have PTL at the meeting to get an idea how they felt about implementing the changes. DeDe Haiar stated she felt she could not make a decision for the PTL without a PTL Board motion. They would like to leave the purchasing the same as it was before. There was some discussion as to why the BCE came to the PTL because the PTL has its own Constitution and Bylaws. The PTL would like the BCE to go back to PPCC with no change for one year, giving the new PTL officers time to see how things work as they are now. The first PTL meeting will be on September 1, 2009 at 6:30 p.m.

A motion was made by Debbie Reiling and seconded by Rob Michel to go into Executive Session. Motion approved.

A motion was made by Rob Michel and seconded by Daniel Bargman to go out of Executive Session. Motion approved.

Approval of Previous Meeting Minutes: Laurie Brinegar would like it noted that Andrew Boernke voted by telephone under New Business for Chairperson. (That vote was given to Pastor Boernke by telephone that then did a written ballot for Andrew). A motion was made by Rob Michel and seconded by Debbie Reiling to approve the meeting minutes of June 1, 2009 with the above being noted. Motion approved.

Approval of Registration Budget. This item was tabled until the next regular meeting in August, 2009.

Principal's Report - Zach Brewer. Mr. Brewer passed out a copy of his report, copy attached. Discussion: There were some red ink issues that were resolved and now the plans have been sent to the city building department. Mr. Brewer fully expects a few red ink issues and does not expect anything to start until mid-August. There was also discussion on the advertising Mr. Brewer would like to do for new school enrollees. The Board approved that if new enrollees come in with the flyer/advertisement they could receive ½ off the registration fee. Laurie suggests that Mr. Brewer test everyone teaching Saxon math. It should be noted that with Mr. Mumby teaching in the old music room, we could get concerns regarding no windows.

ECE's Report - Marilyn Fingerlin. Mrs. Fingerlin passed out a copy of her report, copy attached. Discussion: The person in charge of the Relay for Life did not attend any of the scheduled meetings and so we will not be participating in the Relay for Life. Please note that Zion Church member Mandi Fitzjohn has a team set-up should anyone like to participate with her.

Unfinished Business - PTL Financial Account Policy Discussion/Vote. A motion was made by Laurie Brinegar to allow the PTL to continue their financial practices with a review next year and seconded by Sadie Hruby to accept the changes as proposed. Motion passed. This decision will be passed onto the PPCC at their next meeting.

#### New Business

Committee Elections - PTL representative Sadie Hruby and Laurie Brinegar, Public Relations representative Debbie Reiling, Finance representative Andrew Boernke (noting that this position should also be the Personnel Committee Representative and someone is also looking at changing the matrix for the teachers), Sports representative Rob Michel, and Building Safety representative Daniel Bargman.

Constitution/By Law Meeting Update - Debbie Reiling as the representative reported that it was a very good initial meeting with Bryce Alexander outlining the goals and timeline for the Committee. The members were assigned different sister Lutheran churches to call and ask for their Constitution/By-Laws to start reviewing and comparing to Zion's.

Allocation of Funds from Finance Charge Payments - A motion was made by Laurie Brinegar and Seconded by Daniel Bargman to start putting any finance charges received by the school into the Tuition Assistance account in order to help build it back up. Motion approved.

Public Comment Rules for Addressing the Board Proposal - A copy of the proposed Public Comment Rules were passed out and are attached to these minutes. A motion was made by Rob Michel and seconded by Daniel Bargman to accept the Public Comment Rules as presented. Motion approved.

Code of Ethics Proposal - 1<sup>st</sup> Reading, copy attached. Discussion Bryce Alexander discussed the need for some issues to be very confidential. The Pastors, Elders and Board of Christian Education especially deal with some very confidential matters. If the board makes a decision that all do not agree with it can be stated that this was a board decision. Bryce also stated that there is training that can be done and it will help everyone be clear and careful about what is confidential. It was discussed about if this is a Bylaw change or new policy, and decided that this is policy.

There was discussion concerning the school website additions for prospective parents. We need to add the Biblical reason about how to handle issues, gossip, and include adding how we want more participation. Trinity Lutheran website possibly includes an example. Talk about changing the principal's letter on the website. Bryce Alexander added that Zion-Brighton has been known to have a great reputation throughout the area.

It should be noted that any items to add to the agenda should be received by Rod Clark prior to the 3<sup>rd</sup> Monday of the month. He will meet with Mr. Brewer and Mrs. Fingerlin on the 3<sup>rd</sup> Monday to set the agenda for the next months meeting.

Laurie Brinegar would like to add that after some research she believes that Zion can hold Official Transcripts from families with outstanding tuition accounts. As follow-up, Mr. Brewer was instructed to talk to the 27J attorney to ask if we can withhold for any school. This was found through a GOOGLE search per Laurie Brinegar. Mr. Brewer should also talk to Joan Kniss (Brighton 27J Board of Education member) concerning this issue and its potential impact.

Closing Prayer - Zach Brewer

Motion made by Rob Michel and seconded by Daniel to adjourn the meeting at 8:45 p.m. Motion approved.

Respectfully submitted,

**(SIGNATURE ON FILE COPY)**

Debbie Reiling